

Dear #DeCoGrinnell,

Hello. I hope you are having a good day today. I thought I would send out a message recapping what we discussed in class together. I will focus especially on what we discussed regarding the student-only meetings.

The student-meetings will last for approximately one hour and will take place at a time to be determined by participants during the regularly-reschedule class meeting time. The goal of each session will be to further discuss the reading from the previous week and to further explore how that reading might translate into, inform, or become part of the final toolkit project. The following is a list of session guidelines that I gleaned from our first class meeting. If I'm misrepresenting anything please let me know.

- Each session will have a facilitator. I've created a sign-up sheet for the student-only meetings so that you can keep track of who will be acting as facilitator from week to week. The sign-up sheet includes meeting dates.
- The facilitator will use a "light touch," gently reminding the group of the goals for the session if necessary. The topics of discussion will reflect the work we do together, your journal reflections, and your questions. The facilitator will also play the role of "reporter," taking note of significant themes that emerge during the student-only meetings and adding them to the course record (student created and maintained using Google docs or OneDrive). At the close of each session the facilitator/reporter will provide a brief recap for feedback from other participants. (I want to note that the facilitator's role may make active participation more difficult. Please be patient with each other if the facilitator makes it known they would like to weigh in on a given topic of conversation.)
- Student members of the course will decide whether they want me (the instructor of record) to see the on-going course record or to share agreed-upon elements of the weekly report with me in the following class session. If student members of the course decide on the latter option, I ask that we create a separate and "living" toolkit document to which everyone will have access.

Thank you again for being part of this course. I'm very excited to see where our explorations will take us and how our work together may help promote campus dialogue around decolonizing the curriculum.

Please let me know if you have any questions or feedback. I will also post the above list of guidelines on the sign-up sheet. I want to be clear that they are guidelines, and in practice things may evolve. Let's keep active and open lines of communication around this process.